

9 Step Process by



Before Collection



1. Identify the Problem ASAP!

The sooner you can identify a problematic debt the better, because the older a debt becomes the trickier it is to collect!

This could be due to difficulty in locating debtor details, old invoices, etc.

2. Get in Touch

Once you have identified a problematic debt, this is how you can get in touch:

Via website form at **atradiuscollections.com/contact**.





3. Register as a Customer

All new customers need to register with us.

We agree to terms and you sign a Debt Collection Agreement. It's that simple!

During Collection

4. Submit a Case

A single / multiple debt case(s) is submitted via: **Collect@Net**.

The more debtor contact information and supporting documentation (such as copy invoices and/or statement of account) you can give us the better!





5. Confirmation of Case Receipt

You will receive confirmation from us that we have received your case.

We will begin collecting immediately upon receipt of your case.

6. Case Assigned to Collector

Our professional collectors are experienced in local collections procedures, legal processes, cultures and importantly speak the same language as your debtor.

We will use every available resource to recover your debt, while respecting your debtor relationships.





7. Contact Debtor for Payment

Using structured telephone calls and letters, we'll endeavour to recover your money swiftly, whilst keeping you informed of our progress along the way!

We will work on collecting your debts so that you can focus on your core business.

8. Regular Case Updates You will receive regular communication and monitoring

regarding your case. Real time updates are available from our customer portals **Collect@net**.

We will also contact you with important information, such

as: Debtor response / a payment has been made / etc.



Upon Successful Collection



9. Debt Paid in Full / Installments

received by us from your debtor.

Our aim is to collect your debts while preserving your

valued business relationships!

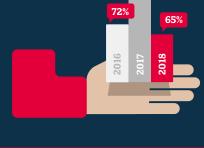
We will reimburse you quickly with payments

Insights and Communication

insightful industry reports, as well as tips to keep your cash-flow in a healthy state is how we preserve that.

Your company's financial health is our priority, so sending

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